

## **Stutton Neighbourhood Plan: Working Group Minutes of Meeting held Thursday 5th November 2020**

**Present (by zoom):** Mark Nowers, Nick Pavitt, Ian Flower, Penny Greenland, Bill Hewlett, Jenny Morris.

### **1. Matters Arising from meeting held on 12th October**

#### **a. Design Guide.**

Bill applied for Technical Support and this has been granted. He will be liaising with AECOM.

#### **b. Landscape and Visual Impact Assessment (LVIA)**

At the last meeting we agreed that we need to have a LVIA because:

- It will influence both where development can take place and what type it should be
- It will help prevent development that could have a negative impact on the landscape and views across it
- It will identify 'open space' with clear views of the sky that should be protected.

Mark had received advice that having a LVIA done by a qualified Landscape Architect adds to the credibility of a Plan.

Technical Support is not available for this but we could apply for a grant to commission someone to carry it out.

We agreed that it would be preferable to commission a Landscape Architect to carry out this assessment, rather than trying to do it ourselves. Mark will get quotes from three consultants and Jenny will then apply for a grant.

### **2. Redrafting the Neighbourhood Plan**

Mark sent us his redraft of the Natural Environment section. Jenny has redrafted the Housing section using the headings: Objectives, Context, Policies, Rationale.

We agreed that:

- although we need to revisit our proposed structure the writing of the different sections is the priority for the moment
- we will need a short section on a brief history of the village
- Ian and Nick will look at other Neighbourhood Plans to see how they presented their Village Character. They will arrange to meet and discuss how to do this section
- We need to keep the Plan as short as possible.

### **3. Parish Council**

Mark will invite the Parish Council to a joint zoom meeting on Tuesday 1st December to discuss the emerging Plan. We will meet on Tuesday 24th November to decide how to present information to them.

Penny will circulate analysis of the consultation responses by 19th November. She will also do some slides that might be used at the joint meeting. We will discuss how to present information when we meet on 24th November.

### **4. Maps**

We agreed to take out an annual subscription to parishonline, which would give us the ability to download maps which will be required for the Neighbourhood Plan.

Everyone will think about what maps we might need and email their suggestions to Bill.

**5. Any other business**

We need to start collecting photographs to go in the Plan. Penny will circulate Toby Woolard's collection of photos.

**6. Date of next meeting**

Tuesday 24th November, 7pm, by zoom.